



# COUNTY OF LOS ANGELES

## CHIEF INFORMATION OFFICE

500 West Temple Street  
493 Kenneth Hahn Hall of Administration  
Los Angeles, CA 90012

JON W. FULLINWIDER  
CHIEF INFORMATION OFFICER

Telephone: (213) 974-2008  
Facsimile: (213) 633-4733

June 20, 2006

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**AUTHORIZATION TO USE INFORMATION TECHNOLOGY FUNDS (ITF) TO  
SUPPORT VARIOUS DEPARTMENTAL INFORMATION TECHNOLOGY PROJECT  
(ALL DISTRICTS -- 3 VOTES)**

**IT IS RECOMMENDED THAT YOUR BOARD:**

Approve and authorize the use of \$214,000 from the Information Technology Fund to support the Chief Administrative Office's project – *Unincorporated Community Website Expansion Project*.

**PURPOSE OF RECOMMENDED ACTION**

In their May 8, 2006 meeting, the ITF Executive Committee voted to recommend support of this project award from the Information Technology Fund. Your Board's approval of the recommended action will provide a total of \$214,000 in funding to support this project.

**Implementation of Strategic Plan Goals**

The Chief Administrative Office's Unincorporated Community Website Expansion Project proposal is consistent with the County's Strategic Plan in supporting Goal 1 – Service Excellence and Goal 6 – Community Services.

## **JUSTIFICATION**

On May 8, 2006 the ITF Executive Committee voted to recommend Board approval of the departmental technology project described below:

In June 2004, the Chief Administrative Office's Office of Unincorporated Area Services and Special Projects, with the assistance from Internal Services Department and consensus from the Board offices, launched two pilot unincorporated community websites for Whittier and East Los Angeles. Over the past 18 months, it has been apparent that the pilot unincorporated community websites for both Whittier and East Los Angeles have significant limitations. The Office of Unincorporated Area Services and Special Projects is proposing to replace these website with a more streamlined approach that will obtain a more flexible website system, upgrade existing websites, and expand the project to unincorporated areas that do not currently have websites.

The project will develop websites that will provide residents of unincorporated areas access to information on County municipal services within their community as well as regional services offered countywide.

## **FISCAL IMPACT/FINANCING**

Following approval by your Board, \$214,000 will be awarded from the ITF to support the recommended project.

The websites will be hosted on the Stellent CMS server whose maintenance costs are allocated countywide. Once websites have been published, content will be updated and maintained quarterly by OUAD staff. This recommended action will not require additional net County cost.

There are no other fiscal impacts.

## **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

There are no legal requirements or prohibitions related to this recommended action.

## **IMPACT OF CURRENT SERVICES**

This project will provide the residents of County's unincorporated communities with access to currently quality information and services. Residents who utilize the websites will have the ability to search for immediate answers to many questions on local County services by accessing the website on their home computer. For those residents who do not have a home computer with Internet access, computers with Internet access are available at County libraries, community and senior centers, and parks. For many residents, utilizing the websites will save them an automobile or bus trip to a County

facility. County departments will also be able to utilize the websites as a tool to obtain information about other departments and service providers in the unincorporated area communities.

The websites will also serve to provide residents a sense of community identity and ownership with a direct connection to their County services. By utilizing the websites, the number of telephone calls that are currently made to Board offices or County Departments may be reduced as residents are able to directly access specific information on County services.

### **CONCLUSION**

Your Board's approval of the recommended action will authorize the use of ITF funds in the amount of \$214,000 for the Chief Administrative Office's proposed technology project.

All ITF Grant recipients are required to provide a bi-monthly status report to the Chief Information Officer. All projects are established in the I/T Project Tracking and Status System (ITTS) monitored by the Chief Information Office.

Respectfully submitted,



JON W. FITCH  
Chief Information Officer

JWF:JEW  
JSL:ygd

c: David E. Janssen, Chief Administrative Officer  
Fernando Angell, CAO  
ITF Project

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